

**Town of Lyme**  
**Board of Selectmen**  
Minutes for October 11, 2012

At 8:00 AM Simon opened the meeting. The following were present for part or all of the meeting: Simon Carr (chair), Richard A. Vidal (member), C. Jay Smith (member), Dina Cutting (Administrative Assistant), Shaun O'Keefe (Police Chief), Fred Stearns (Road Agent)

1. Fred came in to discuss the Highway Department Budget. Board had some questions regarding specific expenditures and also discussed changing the Road Agent from an elected position to a 3 year appointed position to allow for better planning and continuity. Also discussed putting a separate warrant article in the budget for Baker Hill Rd and the Grant request for the south end of River Road.
2. Approved the public and non-public minutes of October 4, 2012 with corrections.
3. Matters Arising: Discussed an e-mail from Scott Nichols regarding condition of culverts on Shoestrap Road and the overall condition of the road. He asked about having some maintenance done. Since Town Meeting voted to reclassify Shoestrap Rd as a Class VI road subject to gates and bars the Town is prohibited by law from using any tax dollars to repair or maintain the road. Will send a letter to Scott noting this.
4. The following administrative matters were discussed and actions taken:
  - a. Reviewed the MS-4 and discussed the MS-1 submittal. State has still not set the tax rate and it will probably be the 25<sup>th</sup> before DRA sets the rate. Tax bills must then be sent to the printer and depending on turnaround time may not be out by November 1<sup>st</sup>.
  - b. Committee and Commission Reports: Maintenance Committee met and discussed the well at the Highway Garage. Will probably be spring before work can be completed. Committee has a host of projects which need to be prioritized and moved forward. Simon discussed Planning Board meeting. Christine Walker, Spokesperson from UVLSRPC came in to discuss set up for the forum on housing to be held on October 25<sup>th</sup>. Continued discussion of the Master Plan.
  - c. Discussed a letter received from the Mascoma Valley Health Initiative inviting Lyme to send a representative to a public meeting on an UV Health Collaborative Group to be held in Lebanon on October 24<sup>th</sup>.
  - d. Received a letter from NRCS stating we had successfully completed all the engineering and construction requirements for the River Road bank stabilization project.
5. Did a review of the overall budget by department/Line items. Public Safety and Highway Department have already met with the Board to present their Budgets. Discussed several line items in detail and made some changes in the General Government portion of the budget. Noted the need to purchase Fire Reporting software as required by the State. Also discussed purchasing the Vision software for the purpose of making information which people must call for or come in for available on the web which may reduce traffic in the town office and provide savings over

time. Discussed the Cemetery Commission submittal. Need to look at applying for a grant to help defray the costs of new bins at the Transfer Station. Still looking for a contractor to take it over. Need to look into getting a Tree Warden. The Board will hold a special meeting next Tuesday, October 16<sup>th</sup> at 8:00 am for the purpose of discussing the budget only.

6. The Meeting adjourned at 10:00 am.

/s/C. Jay Smith, Recorder